

## **HEALTH AND SAFETY EXECUTIVE COMMITTEE**

1. The Health and Safety Executive Committee shall be a committee jointly of the Council and the General Board and shall consist of:

- (a) the Vice-Chancellor (or a duly appointed deputy) as Chair;
- (b) three members of the Regent House appointed by the Council on the recommendation of the General Board of whom one shall be from an institution within the Schools of Arts and Humanities or the Humanities and Social Sciences and one from an institution within the Schools of the Biological Sciences, Clinical Medicine, Physical Sciences, or Technology;
- (c) the Chair of the Consultative Committee for Safety;
- (d) not more than two persons co-opted by the Committee, provided that it shall not be obligatory for the Committee to co-opt any person or persons.

2. Members in class (b) shall be appointed in the Michaelmas Term to serve for four years from 1 January next following their appointment. Co-opted members shall serve until 31 December of the year in which they are co-opted or of the following year, as the Committee shall determine at the time of their co-optation.

The Director of Health, Safety, and Regulated Facilities Division, the Director of Human Resources, and the Director of Estate Management shall have the right to attend meetings of the Committee.

The Secretary of the Committee shall be appointed by the Registry.

3. The Committee shall:

- a) ensure the necessary management actions are taken to give effect to University health and safety policy;
- (b) review the effectiveness of the University health and safety policy at intervals agreed by the Committee, but not exceeding two years;
- (c) review University strategy on health and safety at intervals not exceeding two years;
- (d) ensure that information about decisions on health and safety is communicated from the Committee to staff of the University;
- (e) receive annual reports on health and safety;
- (f) receive regular summary reports from the Consultative Committee for Safety and the Occupational Health Committee, and receive information from other sources where appropriate to health and safety;
- (g) oversee and, where appropriate, approve the development of University health and safety policy.

4. The Committee shall make an Annual Report to the Council and the General Board.

5. The Committee shall meet at least once in each term.