

Environmental Sustainability Strategy Committee – Terms of Reference

The Terms of Reference are to:

- provide strategic oversight of the University's commitment to environmental sustainability embodied in its Environmental Sustainability Policy and Strategy
- recommend for approval strategies, policies, procedures, guidance notes and action plans in connection with environmental sustainability
- review and recommend the strategies, policies, procedures, guidance notes and action plans of other committees in connection with environmental sustainability where appropriate
- make recommendations to the Planning and Resources Committee in relation to resource requirements for the implementation of the policy
- monitor progress against the implementation of policy and produce an annual environmental sustainability report that will be made publicly available
- take forward strategic decisions relating to agreed policies within the area of environmental sustainability
- require that Schools/Institutions produce and implement environmental sustainability management plans that identify actions to improve performance and allocate appropriate resources
- review and comment on these plans, with authority to refer a matter to the appropriate School/Institution with a recommendation for action
- oversee the delivery of supporting policies and plans including, but not limited to, the Carbon Management Plan, Travel Plan and Sustainable Procurement Policy
- direct the implementation of the Energy and Carbon Reduction Project and authorise the use of ECRP funding
- act as ambassadors for Environmental Sustainability matters at the University

Membership composition

The membership of the ESSC is constituted as follows:

- (a) The Vice-Chancellor or a duly appointed deputy, as *Chair*
- (b) Three members nominated by the University Council, of whom one shall be a member of the Council
- (c) Three members appointed by the General Board, after consultation with the Heads of School
- (d) Two student members appointed by the Committee, one on the nomination of the CUSU Executive and one on the nomination of the Graduate Union Executive Committee
- (e) The Chair of the Bursar's Environment and Planning Sub-Committee or his or her deputy appointed from amongst the Bursars serving on the Sub-Committee; and
- (f) Up to four further members co-opted by the Committee for their expertise, of which two may be external members

The Director of Estates acts as *Secretary* to the Committee; and the Head of Environmental Sustainability acts as *Assistant Secretary*.

Officers in attendance

The following officers, or their nominated deputy, may also attend meetings:

- Director of Finance
- Director of Information Services
- Director of Human Resources
- Head of Procurement
- Head of Research